

Minor Grant Application Form

\$700 AND UNDER

Thank you for applying for a Council Grant.

**Applications need to be received at least two weeks prior to the use of a facility or activity.
Late applications will not be accepted.**

1. Please refer to the Community Grant Guidelines before completing this form
www.campbelltown.sa.gov.au/grants
2. If you have any questions regarding this application, please contact the Community Services and Social Development Team on 8366 9222
3. When completing the application form if there is insufficient space you may attach a separate page with the question number to provide the necessary details.

Submit a copy of your application, by either:

Post:

Community Grants Program
City of Campbelltown
PO Box 1
Campbelltown SA 5074

In person:

Campbelltown City Council
172 Montacute Road
ROSTREVOR SA 5073

Electronically:

mail@campbelltown.sa.gov.au

APPLICATION FORM – Minor Grant

Section 1: About the Organisation

Name of Organisation

Contact person

Postal Address

Phone

Mobile

Email

Is your organisation incorporated?

☐ Yes

☐ No (you must have an auspicing organisation see Grant Guidelines.
e.g. for a fundraiser it must be the organisation you are raising funds
for)

If you are not incorporated and are being auspicied, please provide details below.

Name of Auspicing Organisation

Contact person

Postal Address

Phone

Mobile

Email

ABN

(Please provide a copy of the auspicied organisation Certificate of Incorporation)

Is your organisation a non profit organisation?

☐ Yes

☐ No

Is your organisation registered for tax purposes?

☐ Yes

☐ No

ABN:

APPLICATION FORM – Minor Grant

Describe the main purpose of your organisation?

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Number of members in your organisation:

Approximate number / percentage of your members who reside in the City of Campbelltown:

How is your organisation funded? (tick all that apply)

<input type="radio"/> Government grant	<input type="radio"/> Membership fees
<input type="radio"/> Fundraising	<input type="radio"/> Privately funded
<input type="radio"/> Other	

Previous sponsorship or grants received from the Campbelltown City Council in the last 12 months?

Amount granted \$ Date received

Do you receive any other support from Campbelltown City Council? Tick all those that apply

- ☐ In kind use of halls for meetings ☐ In kind use of storage space
- ☐ Other financial support

If yes, please provide details

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Section 2: About the Application

Activity title:

What support are you seeking?

FINANCIAL **Monetary assistance**

IN-KIND **City of Campbelltown Community Bus** (subject to volunteer driver availability)

IN-KIND: **Hall / meeting room use** (subject to availability).
(Note: Minor grant covers the hire of the Campbelltown Function Centre)

IN-KIND: **Oval, Park or Reserve use** (subject to availability)

FOR IN-KIND Bus, Hall, Oval use

Date for in-kind bus/hall/oval use:

What are you using the in-kind bus/hall/oval for?

APPLICATION FORM – Minor Grant

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FOR FINANCIAL assistance

Amount requested: \$.....

Total cost for your activity: \$

What will your organisation spend the funding on?

Will the activity be undertaken without grant funding?

☐ Yes ☐ No

Will you be charging a fee?

☐ Yes ☐ No

If yes, how much? \$

How will people in Campbelltown, or the area itself, benefit from your organisation receiving this grant?

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Section 3: Signature

APPLICATION FORM – Minor Grant

Campbelltown City Council reserves the right to publish details of the awarded grant

By ticking YES, I declare that the information stated within this application is, to the best of my knowledge, true and correct. I realise that, should this application be successful but I am unable to complete the project, then I am obliged to advise Campbelltown City Council to cancel the grant. I understand and agree to abide by the conditions as stated on this form and in the guidelines.

☐ Yes

Checklist

Complete the checklist below before forwarding in your application

Have you:

- ☐ Made sure your organisation is eligible to apply for a Grant - see Eligibility Criteria in Guidelines.
- ☐ Included a copy of your organisation's Certificate of Incorporation (or the auspicing organisation).
- ☐ Completed all 3 sections of the application form.

If your request is for in-kind support, have you contacted the relevant Council staff to make a booking for the required facility or use of the bus? If not please note the following:

Bus Hire

Contact Person Community Bus Coordinator
Phone 8366 9222
Email mail@campbelltown.sa.gov.au

Halls / Meeting Room Hire

Contact Person Carol Stefanicki
Phone 8366 9255
Email cstefanicki@campbelltown.sa.gov.au

Oval / Reserve Hire

Contact Person Ele Stoddard
Phone 8366 9302
Email estoddard@campbelltown.sa.gov.au